



Grover Elementary PTO

9/4/2007

6:00 PM

Grover School Library

Meeting called by: Diane Injejikian **Type of meeting:** Regular
Facilitator: Diane Injejikian **Note taker:** Cynthia Gould

Attendees: Diane Injejikian, President; Carol Ann Saldo, Vice-President; Kathy Falls; Norma Alvarez; Holly Rizzo; Crystal James; Leigh Anne Newton; Jason Morrow; Leslie Morrow; Susan Bridges; Janet Anthony, School Principal; Cynthia Gould, Secretary.

Minutes: Last meeting minutes were reviewed and approved as written.

Old Business:		
Topic: Fundraiser = Auto Bell Car Wash Card/Coupon		
Discussion: These will be done on a pre-sale basis. Forms will be sent home with students and sales turned back in with payment. Then the coupons will be distributed accordingly. Discussed prizes to be given for sales.		
Conclusions: <ul style="list-style-type: none"> • Top 5 sellers for the school will get an armband for Fall Festival. • Top seller out of those 5 will receive a \$25.00 Wal-Mart gift certificate. 		
Action items:	Person responsible:	Deadline:
Information to go out to students on Thursday.	Diane Injejikian	as stated
Topic: Fall Festival = October 19, 2007 from 5pm – 8pm		
Discussion/Conclusions: <ul style="list-style-type: none"> • Inflatables: we are not sure if we will have enough funds to order but we cannot wait to reserve them. Discussed getting the slide and the obstacle course. Motion to reserve/book the 		

inflatables for the festival; second received; vote successful.

- Armbands: much discussion re: how this will relate to the teachers reimbursement. Motion to have armbands (Pre-sale at \$10.00 each and if bought at the festival, at \$12.00 each); second received; vote successful.
- Food: will be sold from 5pm -730pm or until food runs out.
 - Chili – recommend having it donated by parents, at least 5-6, in crock-pots. **Kathy Falls** volunteered herself and **Amy Davis** to provide a crock-pot each. **Carol Ann Saldo** volunteered to donate a crock-pot.
 - Cook – Steve Clark has been a gracious participant in our past festivals. **Cynthia Gould** will call Steve with date and see if he is available and whether or not he needs charcoal.
- We will need a cafeteria worker present. In the past PTO has paid a monetary gift of \$75.00-\$100.00.
- We will need a custodian worker present. Usually it is Ms. Mary. This has also been a monetary gift of \$100.00 for Fall and \$75.00 for Spring.
- Volunteers:
 - A form letter is needed for volunteers. This letter should go home with students on the week of October 9th. **Holly Rizzo** has volunteered to be the Volunteer Coordinator. She will work on calling those that say they can help and coordinate a schedule. The schedule will then be printed and posted on the window outside the office for volunteers to see where they are to report to.
- Prizes: usually ordered from Oriental Trading. Mrs. Anthony agrees to use school funds to purchase these this year. Kathy Falls volunteered **Sandra Stirewalt** to order the prizes. Kathy was asked to tell Sandra to get with Mrs. Anthony.
- Teacher Reimbursement from games: \$100.00 max to those eligible. Motion received, second received, vote successful.

Topic: **Playground update** = presented by Jacob Bridges, Boy Scouts project

Discussion/Conclusions:

- Fall surface/borders replaced to enhance safety of playground. Todd Blanton @ Homestead has one last invoice to be paid for \$1,060.00 for the mulch – no tax secondary to receiving tax exemption status.
- The total cost for all that was done is \$4,105.00! Wow! What a great contribution to maintaining safety of our children.

Action items:

We need to get this invoiced paid as quickly as we can.

Person responsible:

Angela Manning

Deadline:

ASAP

Topic: **PTO Curriculum Night** = October 2, 2007 @ 7:00

Discussion/Conclusions:

- Discussed spaghetti supper – to serve from 6pm-7pm.
- Tickets to be sold as follows: Adults \$5.00, Children \$3.00, Under 3 FREE
- Recommendation to ask Amy Davis if she can coordinate this as she did last year. She did a great job and PTO is appreciative.
- Will need: spaghetti sauce, noodles, salads, bread, and desserts.
- Will need volunteers to work serving and cleaning up.

Action items:	Person responsible:	Deadline:
Ask Amy Davis to coordinate spaghetti supper.	Kathy Falls	Before next meeting

New Business:

Topic: Coordinator for Thank You Cards

Discussion/Conclusions: Leslie Morrow has volunteered to serve PTO in this capacity. She will follow-up with the officers to see who needs to be sent a personal Thank You card. We feel this is a very positive reflection of our school. Thank you's are also put in the Wolf Talk newsletter as long as Mrs. Anthony gets notified.

Action items:	Person responsible:	Deadline:
Leslie will mail personal TY cards and notify Mrs. Anthony to provide her with the appropriate information to put in the Wolf Talk Newsletter (who and why).	Leslie Morrow	As opportunity presents.

THANK YOU LESLIE!!!

Topic: Coordinator for United Way Luncheon

Discussion/Conclusions: Leslie Morrow has also volunteered to serve in this role also.

Action items:	Person responsible:	Deadline:
THANK YOU LESLIE!!!		

Topic: School Messenger

Discussion/Conclusions: Mrs. Anthony has the ability to send a pre-recorded message to every students primary contact number. She is still working on this and hopes to use this to assist with reminders and requests for help.

Action items: Update at next PTO meeting.	Person responsible: Mrs. Anthony	Deadline: Next Meeting

<u>Topic: Volunteer Coordinator</u>		
<u>Discussion/Conclusions: Holly Rizzo has volunteered to serve in this capacity.</u>		
Action items: THANK YOU HOLLY!!!	Person responsible:	Deadline:

<u>Topic:</u>		
<u>Discussion/Conclusions:</u>		
Action items:	Person responsible:	Deadline:

<u>Topic:</u>		
<u>Discussion/Conclusions:</u>		
Action items:	Person responsible:	Deadline:

<u>Topic:</u>		
<u>Discussion/Conclusions:</u>		
Action items:	Person responsible:	Deadline:

Other Information

The following items were tabled for later PTO meeting discussions:

- **School Store**
- **Spring Fundraiser**
- **Spring Program**
- **Committees:**
 - Teacher appreciation luncheon – Kathy Falls and Sandra Stirewalt, experienced coordinators graciously agreed to continue this year.
 - Donations
 - Thank You Cards – Leslie Morrow
 - United Way luncheon – Leslie Morrow
 - Volunteer Coordinator – Holly Rizzo
 - Awards
 - Publicity
 - Toner Cartridges/Cell Phones
 - Restaurant Fundraiser
 - Box Tops – currently coordinated successfully by Tracy Pillado
 - Ingles Card
 - Harris Teeter Card
 - Food Lion Card
 - PTO Website – managed by Diane Injejikian

Diane briefly reviewed the new Share Point page that we hope will promote PTO participation as well as distribute information more effectively and efficiently. www.groverpto.com or www.groverpto.org

Miscellaneous:

- Book Fair set for October 19-25, 2007.
- This years school theme = Beach Theme.
- Next PTO meeting will be **September 25, 2007 at 6:00 p.m.** in the GES Library. Please encourage participation; we will be planning for the Fall Festival

Meeting called to close at 8:00 pm by Diane Injejikian.